



## *Kendriya Vidyalaya Sangathan*

**KENDRIYA VIDYALAYA KADUTHURUTHY**  
**NEWSPRINT NAGAR P O**  
**KOTTAYAM DIST**  
**PIN- 686 616**

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Ref:F.89/KDT/2018-19/

02.06. 2018

### **Sub: Quotation for supply Furniture**

Dear Sirs

Sealed quotation for the work shown in the attached statement (**Schedule-A**) is invited by the undersigned on behalf of the **Kendriya Vidyalaya Kaduthuruthy** up to **12.30 pm by 25- 06- 2018**. Quotation should be send under strong sealed cover marked as “Quotation for supply of Furniture “ and not by name. The quotations will opened in the office of the undersigned at 1.30 pm on 25-06-2018.

1. The quotations shall be submitted according to the terms and conditions specified in the succeeding paragraphs. Unless specified otherwise in the quotations, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
2. The rates should be F.O.R. and should include excise duty, sales tax, freight charges, any other taxes, rates or impositions whatever liable in respect of the supplies. The Kendriya Vidyalaya shall not be liable to pay any tax, freight etc. which has not been expressly stipulated in the quotation in the event of acceptance of the quotation.
3. There should not be overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure written above and it attested with full signature and date. In the absence of the attested signature the quotation is liable to be rejected.
4. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he may decide.
5. On acceptance of the quotation it will become a contract and the contractor shall be bound by the terms and conditions of the quotation.
6. **An amount of Rs.100/- ( cash/DD in favour of VVN Account, KV,Kaduthuruthy, payable at Piravom)** must be submitted along with the quotation towards the cost of tender form.
7. The firm shall deposit Earnest Money of **10% of total amount quoted - by DD in favour of VVN Account, KV, Kaduthuruthy, payable at Piravom** along with the quotation which shall be refunded in the event of rejection of the quotation. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the quotation, the earnest money will be adjusted towards security deposit which will be 10% of the value of articles. Amount if any in excess of EMD shall be payable by the contractor.

8. If the contractor fails to complete the work within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
9. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
10. Prior to acceptance of the quotation, the undersigned reserves the right to call for samples or inspection and the contractor shall be liable to arrange for inspection of the samples.
11. In the event of acceptance of the quotation and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not conform to the specifications prescribed.
12. The rates quoted by the contractors shall hold good upto 31.03.2019. No amendment in the rate except increase in the rates of sales tax during the period of execution of the contract will be accepted.
13. In case the agency is not able to fulfill the terms for delivery, it shall render them liable for liquidated damages.
14. Quotation for supply of items of better specification, if any, should be submitted separately in addition to that for items of specification mentioned in the statement attached.
15. In the event of awarding the contract, the furniture as per specifications should be supplied and installed within four weeks of placing the order.
16. A profile of the firm duly indicating main contracts undertaken along these lines with various organizations of repute may be attached to the quotation.
17. Quotations which do not comply with the above conditions are liable to be rejected.

PRINCIPAL

All the above conditions are accepted by me/use

Signature of the Tenderer with the seal of the firm

Place :

Date:

PAN No.: .....

Telephone No: .....

Mob. No: .....

Witness: 1) Signature \_\_\_\_\_

Name & Address



